

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT CONTRACTUAL POSITIONS AT THE FIELD OFFICE
POSTING PERIOD 24 NOV 2023 TO 04 DEC 2023

| No. | POSITION TITLE (with major tasks/functions) | SG | NO. OF VACANCIES | PLACE OF ASSIGNMENT (Please see attached) | QUALIFICATIONS STANDARDS | | | | REMARKS |
|--------------|---|----|---------------------|--|---------------------------------------|--------------------------------|------------------------------|--|---------|
| | | | | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY | |
| TOTAL | | | 24 | | | | | | |
| 1 | Registration Officer III <ul style="list-style-type: none"> - Oversees and manages the operations of registration centers within the province and continuously provide recommendation to improve efficiency of operations; - Leads and oversees the overall management of feedback and grievances in the province and establishment of the Provincial Grievance Committee; - Ensures the proper escalation, timely resolution, and monitoring of process and project grievances received in channels available in registration centers; - Coordinates closely with local project partners to discuss and resolve process compliance; and | 18 | 1 | RSSO 03-ORD | Bachelor's degree | 2 years of relevant experience | 8 hours of relevant training | Preferably Career Service Professional/ Second Level Eligibility | |
| 2 | <ul style="list-style-type: none"> - Provides recommendations to the PRO and the Provincial Statistical Offices on grievances received relating to PhilSys. | 18 | 1 | RSSO 09-ORD | Bachelor's degree | 2 years of relevant experience | 8 hours of relevant training | Preferably Career Service Professional/ Second Level Eligibility | |
| 3 | Information Systems Analyst II <ul style="list-style-type: none"> - Supervises the implementation of CBMS and GIS-based applications in coordination with relevant government agencies and LGUs; - Oversees geotagging activities at the local level; - Serves as trainer/resource person in the capacity building programs for LGUs on GIS activities in line with the implementation of the CBMS; - Provides technical advice to LGUs on the ICT infrastructure and systems needed to store, archive and safely share data from local CBMS databases; - Assesses and configures functionalities of various ICT equipment, facilities, applications, and systems are updated based on the technical requirements of geospatial and statistical databases at the local level; - Maintains ICT Equipment and website; - Provides technical advice on setting up and maintaining local level CBMS databases; and - Performs other tasks that might be assigned by the Regional Director and Chief Statistical Specialist. | 16 | 1 | RSSO 01-PANGASINAN | Bachelor's degree relevant to the job | 1 year of relevant experience | 4 hours of relevant training | Preferably Career Service Professional/ Second Level Eligibility | |

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| | | | | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY | |
| 4 | Statistical Specialist II - Assists in the coordination with the city and municipal statisticians, LGUs and other stakeholders at the provincial level in the implementation of the CBMS; - Serves as trainer/resource person in the capacity building programs for LGUs and CBMS enumerators to ensure consistent understanding and use of concepts, definitions, classification systems, and procedures in the CBMS; - Supervises CBMS field operations (data submission, encoding, editing, validation, processing) of the LGUs; | 16 | 2 | RSSO NCR-NCR I RSSO NCR-NCR III | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 5 | - Assists in the organization of advocacy activities at the provincial level to inform the public and encourage responses to the CBMS; - Provides technical advice to LGUs in the interpretation of CBMS results and enhanced use and harmonization of local level information systems; - Coordinates provincial level CBMS dissemination activities; and | 16 | 1 | RSSO CAR-IFUGAO | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 6 | - Assists in the cascading of CBMS Council directives, policies, guidelines, and circulars to LGUs and other local CBMS stakeholders. | 16 | 1 | RSSO 03-BULACAN | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 7 | | 16 | 1 | RSSO 03-NUEVA ECIJA | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 8 | | 16 | 1 | RSSO 04A-RIZAL | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 9 | | 16 | 1 | RSSO 07-CEBU | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |

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| | | | | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY | |
| 10 | Statistical Specialist II - Assists in the coordination with the city and municipal statisticians, LGUs and other stakeholders at the provincial level in the implementation of the CBMS; - Serves as trainer/resource person in the capacity building programs for LGUs and CBMS enumerators to ensure consistent understanding and use of concepts, definitions, classification systems, and procedures in the CBMS; - Supervises CBMS field operations (data submission, encoding, editing, validation, processing) of the LGUs; | 16 | 1 | RSSO 09-ZAMBOANGA SIBUGAY | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 11 | - Assists in the organization of advocacy activities at the provincial level to inform the public and encourage responses to the CBMS; - Provides technical advice to LGUs in the interpretation of CBMS results and enhanced use and harmonization of local level information systems; - Coordinates provincial level CBMS dissemination activities; and - Assists in the cascading of CBMS Council directives, policies, guidelines, and circulars to LGUs and other local CBMS stakeholders. | 16 | 1 | RSSO 13-AGUSAN DEL NORTE | Bachelor's degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology, or other related courses | Two (2) years demonstrated ability in data analysis and project management, data visualization, and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word processing and presentation) | Sixteen (16) hours training preferably on statistical methods, tools, project management, processes, and/or other related field | Preferably Career Service Professional/ Second Level Eligibility | |
| 12 | Information Systems Analyst I - Handles the installation, configuration and implementation, and troubleshooting of the System; - Ensures the compliance to privacy and security standards upheld by the PhilSys across region; and - Undertakes preparation of reports relating to the roll-out of the PhilSys-related systems/databases. | 12 | 1 | RSSO NCR-NCR IV | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 13 | | 12 | 1 | RSSO 01-PANGASINAN | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 14 | | 12 | 1 | RSSO MIMAROPA-PALAWAN | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 15 | | 12 | 1 | RSSO 05-ALBAY | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 16 | | 12 | 1 | RSSO 11-DAVAO DEL SUR | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 17 | | 12 | 2 | RSSO 12-COTABATO RSSO 12-SARANGANI | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 18 | | 12 | 1 | RSSO BARMM-BASILAN | Bachelor's degree relevant to the job | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |

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| | | | | | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY | |
| 19 | Information Officer I - Undertakes coordination with local project partners on localization of communication campaigns regarding the PhilSys; - Handles the documentation and resolution of feedback and grievances received at registration centers; and | 11 | 1 | RSSO 03-BATAAN | Bachelor's degree | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 20 | - Undertakes information, education, and communication tasks for the roll-out of the PhilSys activities. | 11 | 1 | RSSO MIMAROPA- OCCIDENTAL MINDORO | Bachelor's degree | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 21 | | 11 | 1 | RSSO 08-NORTHERN SAMAR | Bachelor's degree | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |
| 22 | | 11 | 1 | RSSO 11-DAVAO ORIENTAL | Bachelor's degree | None required | None required | Preferably Career Service Professional/ Second Level Eligibility | |