



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

Reference No. 16CRS001-4319

OFFICE MEMORANDUM NO. 2014-050

TO : ALL REGIONAL DIRECTORS/PROVINCIAL STATISTICS OFFICERS
AND OFFICERS-IN-CHARGE

SUBJECT : Revised Application for Registration of Authority to Solemnize Marriage

DATE : 20 June 2016

Please be informed that the pro-forma "Application For Registration of Authority to Solemnize Marriage" has been revised and improved to incorporate the following:

- 1) PSA Official Logo; and
- 2) Provision of space to indicate the applicant's e-mail address.

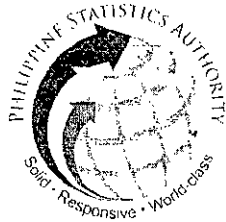
Attached is a copy of the revised form for reproduction and dissemination to all concern.

The use of the revised form shall take effect beginning 01 July 2016.

For compliance.

Lisa Grace S. Bersales
LISA GRACE S. BERSALES, Ph.D.
National Statistician and Civil Registrar General

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ETG/ERO/CAO
s2016-4319



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Office of the Civil Registrar General
Quezon City



**APPLICATION FOR REGISTRATION OF AUTHORITY
TO SOLEMNIZE MARRIAGE**

(Fill out completely, accurately and legibly – Use ink or typewriter)

_____ Date

The Civil Registrar General
Philippine Statistics Authority
Quezon City

Sir /Madam,

I hereby declare:

1. That my full name is _____
(First) (Middle) (Last)

2. That I am _____
(Male / Female)

3. That I am a citizen of the Philippines and presently residing at _____
(No.) (Street) (Sitio/Barangay) (City/Municipality) (Province)

and my contact number is _____ and e-mail address _____

(For Foreigners) That I am a citizen of _____ and my ACR
No. is _____ valid until _____, and presently residing
at _____
(No.) (Street) (Sitio/Barangay) (City/Municipality) (Province)

and my contact number is _____ and e-mail address _____

4. That I was born on _____ at _____
(Month) (Day) (Year) (City/Municipality) (Province/Country)

5. That I am a member of _____
(Name of Religion / Religious Sect)

6. That I am duly appointed as _____
(Specify the title or position)
by _____
(State the title, name and position of the appointing officer)

with contact number _____ and e-mail address _____

7. That in accordance with my appointment, a true copy of which is hereto attached, I am
authorized
to perform religious rites and services including solemnization of marriages in accordance with
my religion or religious sect upon the recommendation of

(State the title, name and position of the recommending officer / head of the religion/religious sect)

8. That my jurisdiction for the purpose of solemnizing marriages as authorized by my
religion/religious sect is _____
(Specify the exact territorial jurisdiction)

9. That my religion or religious sect operates in the Philippines and in good repute and I am assigned to its church, mosque or chapel situated in _____
(Name of Church)

(No,) (Street) (Sitio/Barangay) (City/Municipality) (Province)

10. That I apply for registration as Solemnizing Officer in accordance with Article 7 (2) of the Family Code of the Philippines promulgated on August 3, 1988 and Administrative Order No. 1, Series of 2007 and request that an authorization to solemnize marriage be issued to me.

(Signature over printed name of the applicant)

SUBSCRIBED AND SWORN to before me this ____ day of _____ in the city/municipality of _____, affiant exhibiting his _____ issued at _____ on _____.

(Signature over printed of the Administering Officer)

Doc No. _____

Page No. _____

Book No. _____

Series of: _____