

**MEMORANDUM CIRCULAR NO. 2011-001**

**TO : ALL NSO REGIONAL DIRECTORS  
ALL NSO PROVINCIAL STATISTICS OFFICERS  
ALL CITY/MUNICIPAL CIVIL REGISTRARS**

**SUBJECT : 2011 CIVIL REGISTRATION MONTH CELEBRATION**

February of each year has been declared as the Civil Registration Month pursuant to Proclamation No. 662, issued by the then President Corazon C. Aquino on 28 January 1991. The theme for this years celebration is **“Quality Civil Registration in Support of the National Development Goals.”**

1. **Mobile Registration**

The City/Municipal Civil Registrar may initiate the passing of a resolution that will declare a certain date in February as Mobile Registration Week. The NSO Provincial Statistics Officers should coordinate with the *Sangguniang Panlalawigan* in their respective areas for the enactment of the resolution.

2. **Display of Streamers**

To create awareness of the even, the putting of streamers carrying the theme of the celebration in conspicuous place is recommended. For purposes on uniformity, a copy of the standard design of the streamer is attached as “Annex A”.

3. **Conduct of Charitable Activity**

The holding of charitable activities during the celebration is also encouraged. LCROs and NSO-FOs have the option of choosing the institution or community that will be their target beneficiaries.

4. **Free Issuance of Certification**

Free issuance of certification has always been a part of the celebration. It is highly recommended that this be held on February 23, 2007 in commemoration of the National Birth Registration Day.

5. **Other Relevant Activities**

Mass wedding, motorcade, symposium, information and education campaign, civil registration quiz, slogan contest and other relevant activities that will promote civil registration in the community may likewise be conducted.

6. **Documentation**

A report on the activities that have been conducted in your locality in line with this year's celebration must be submitted to Director Lourdes J. Hufana, Civil Registration Department, this office, within fifteen (15) days after the celebration.

For your information and guidance.

Happy Civil Registration Month to all!

(SGD.) **CARMELITA N. ERICTA**  
Administrator & Civil Registry General