

PHILSYS ADVOCACY UNIT

1. Conduct of Advocacy Activities for the Relying Parties

The Philippine Identification System (PhilSys) aims to provide a valid proof of identity for all citizens and resident aliens as a means of increasing access to and simplifying public and private transactions, as well as accelerating the digital transformation of service delivery.

The PhilSys, through the Use Case Development and Management Service (UCDMS) - PhilSys Advocacy Unit (PAU) conducts advocacy activities, such as webinars, to provide information on the salient features of the Republic Act No. 11055, otherwise known as the Philippine Identification System Act of 2017, the different PhilSys authentication services, and the onboarding procedures should the relying party (RP) wishes to avail the services.

Implementing the PhilSys advocacy activities will result in the familiarization of the RPs with the PhilSys services, recognition of PhilID and ePhilID as valid proofs of identity and age, and the reduction, if not elimination, of the non-acceptance of PhilID and ePhilID.

Office or Division:	Use Case Development and Management Service	
Classification:	Complex	
Type of Transaction:	G2G – Government to Government; G2B – Government to Business	
Who may avail:	All Government Agencies, LGUs, GOCCs, and other Government and Social Protection Instrumentalities Financial, Business, and Private Institutions	
	CHECKLIST OF REQUIREMENTS	WHERE TO SECURE
	<p>Formal request letter addressed to the Assistant National Statistician (ANS) of the UCDMS with the following details:</p> <p>Subject: Request for the Conduct of PhilSys Advocacy Activities (i.e., webinar, face-to-face activity, other advocacy activities).</p> <p>Address: PhilSys Registry Office 12/F Cyberpod 5 Eton Centris, EDSA Quezon City</p> <p>Email: ucdms.staff@psa.gov.ph</p>	<p>Requesting Government Agencies, LGUs, GOCCs, and other Government and Social Protection Instrumentalities Financial, Business, and Private Institutions</p>

CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Submit a formal request letter.	1.1. Receive the formal request letter.	None	1 day	Project Development Officers IV, III, II and I
None	1.2. Schedule a meeting with the RP.	None	1 day	Project Development Officers IV, III, II and I
2. Provide decision to proceed with the advocacy activity based on the agreed date.	2.1. Conduct preparatory activities for the implementation of the advocacy activity once RP agrees on the advocacy activity date.	None	3 days	Project Development Officers III, II and I
3. Receive the online registration form/link.	3.1. Send the online registration form to the RP.	None	4 hours	Project Development Officer III/I
4. Distribute the online registration form to target participants for accomplishment before the targeted deadline.	4.1. Send the calendar invitation with the online conference application link to the registered participants.	None	4 hours	Project Development Officer I
5. Attend the advocacy activity.	5.1. Conduct the requested advocacy activity.	None	1 day	Project Development Officers IV, III, II and I
TOTAL:		None	7 days	