INFORMATION TECHNOLOGY AND DISSEMINATION SERVICE (ITDS)

REGISTERS AND DATABASE MANAGEMENT DIVISION

1. Data Matching of Requests Coming from Partner Agencies Compared with the Civil Registry System (CRS) Records of the PSA

Provide data matching results from the requests coming from AFP, GSIS, SSS, PhilHealth, PVAO compared with the records in the Civil Registry Systems (CRS) of the PSA.

Office or Division:	Registers and Database Management Division			
Classification:	Complex			
Type of Transaction:	G2G - Government to Government Agency/Employee/Official			
Who may avail:	AFP, GSIS, SSS, PhilHealth, PVAO			
CHECKLIST OF REQUIREMENTS		**WHERE TO SECURE**		
Encrypted Data file containing the records of the partner agencies' members/pensioners/beneficiaries. Items included are those as agreed upon in each of the signed Memorandum of Agreement (MOA)		RDMD		
CLIENT STEPS	**AGENCY ACTION**	**FEES TO BE PAID**	**PROCESSING TIME**	**PERSON RESPONSIBLE**
1. Upload data files through PSA Shared Drive	1. Download encrypted data files from the PSA Shared Drive 1.1 Decrypt data file/s using 7-zip if applicable 1.2 Data Preparation of Civil Registry records 1.3 Data Preparation of data files from Partner Agencies	None	10-20 Days depending on the number of records submitted	Information Technology Officer II, Information Systems Analyst III, Information Systems Analyst II

	1.4 Process using Data Matching Software Application			
	1.5 Validate Results			
	1.6 Encrypt the result and upload to PSA Shared Drive			
	1.7 Send download link and code to authorize personnel of the partner agency through email. And send decryption code in a separate email.			
	TOTAL:	**None**	**10-20 Days depending on the number of records submitted**	