

**PHILIPPINE STATISTICS AUTHORITY**  
**List of Vacant Positions for PhilSys Registry Office (PRO) - Central Office**  
 (Under Contract of Services)

No	Position Title	Monthly Salary	Salary Grade	No. of Vacancies	Place of Assignment	Qualification Standards				
						Education	Experience	Training	Eligibility	Remarks
1	Registration Officer IV	58,717.00	SG 22	1	RCMD	Bachelor's Degree relevant to the job	At least 3 years in position/s involving management and supervision	At least 16 hours of supervisory/management learning and development intervention undertaken within the last 5 years	Preferably with CS Professional/Second Level Eligibility	
2	Registration Officer III	38,085.00	SG 18	2	RCMD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience and supervision	At least 8 hours of supervisory/management learning and development intervention undertaken within the last 2 years	Preferably with CS Professional/Second Level Eligibility	
3	Information Technology Officer II	58,717.00	SG 22	1	IVD	Bachelor's Degree relevant to the job	At least 3 years in position/s involving management and supervision	At least 16 hours of supervisory/management learning and development intervention undertaken within the last 5 years	Preferably with CS Professional/Second Level Eligibility	Preferably graduate of IT course or any related course
4	Information Technology Officer I	42,099.00	SG 19	9	CSD/IDPMD/IVD/OMD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience	At least 8 hours of relevant training	Preferably with CS Professional/Second Level Eligibility	Preferably graduate of IT course or any related course
5	Information Systems Analyst III	42,099.00	SG 19	6	CSD/IDPMD/OMD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience	At least 8 hours of relevant training	Preferably with CS Professional/Second Level Eligibility	Preferably graduate of IT course or any related course
6	Information Systems Analyst II	31,765.00	SG 16	6	CSD/IDPMD/OMD	Bachelor's Degree relevant to the job	At least 2 year of relevant experience		Preferably with CS Professional/Second Level Eligibility	Preferably graduate of IT course or any related course
7	Information Systems Analyst I	22,149.00	SG 12	12	CSD/IDPMD/OMD	Bachelor's Degree relevant to the job	At least 1 year of relevant experience		Preferably with CS Professional/Second Level Eligibility	Preferably graduate of IT course or any related course
8	Administrative Assistant V	20,179.00	SG 11	3	IDPMD/IVD/OMD	Completion of 2 years studies in college	At least 2 year of relevant experience		Preferably with CS Subprofessional/First Level Eligibility	Preferably with internal & external communication skills (QMS).
9	Administrative Assistant III	17,473.00	SG 9	1	PRS	Completion of 2 years studies in college	At least 1 year of relevant experience		Preferably with CS Subprofessional/First Level Eligibility	
10	Administrative Assistant II	16,282.00	SG 8	6	RCMD/CSD/IDPMD/IVD/OMD/RMMD	Completion of 2 years studies in college	At least 1 year of relevant experience		Preferably with CS Subprofessional/First Level Eligibility	
11	Registration Officer III (Investigator)	38,085.00	SG 18	6	IVD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience and supervision	At least 8 hours of supervisory/management learning and development intervention undertaken within the last 2 years	Preferably with CS Professional/Second Level Eligibility	Preferably graduate of Criminology course or any related course with strong familiarity in legal/adjudication process
12	Registration Officer II (Investigator)	26,494.00	SG 14	24	IVD	Bachelor's Degree relevant to the job	At least 1 year of relevant experience		Preferably with CS Professional/Second Level Eligibility	Preferably graduate of Criminology course or any related course with strong familiarity in legal/adjudication process
13	Project Development Officer III	38,085.00	SG 18	4	PCD/RMMD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience and supervision	At least 8 hours of supervisory/management learning and development intervention undertaken within the last 2 years	Preferably with CS Professional/Second Level Eligibility	
14	Project Development Officer II	29,010.00	SG 15	5	PCD/RMMD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience		Preferably with CS Professional/Second Level Eligibility	
15	Project Development Officer I	20,179.00	SG 11	4	RMMD	Completion of 2 years studies in college	At least 2 year of relevant experience		Preferably with CS Subprofessional/First Level Eligibility	



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						Education	Experience	Training	Eligibility	Remarks
16	Board Secretary II	34,781.00	SG 17	2	PCD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience		Preferably with CS Professional/Second Level Eligibility	
17	Board Secretary I	26,494.00	SG 14	1	PCD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience		Preferably with CS Professional/Second Level Eligibility	
18	Senior Statistical Specialist	42,099.00	SG 19	1	RMMD	Bachelor's Degree relevant to the job	At least 2 years of relevant experience	At least 8 hours of relevant training	Preferably with CS Professional/Second Level Eligibility	
19	Statistical Specialist II	31,765.00	SG 16	1	RMMD	Bachelor's Degree relevant to the job	At least 2 year of relevant experience		Preferably with CS Professional/Second Level Eligibility	
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- Place of Assignment
- List of Acronyms**
- RCMD -Registration Center Management Division
  - CSD -Conformance Services Division
  - IDPMD -ID Production and Management Division
  - IVD -Identity Validation Division
  - OMD -Operation and Maintenance Division
  - PCD -Policy and Coordination Division
  - RMMD -Risk Management and Monitoring Division

