

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS WITH TWO MAJOR TASKS IN THE FIELD OFFICE
AS OF JULY 2019

POSITION TITLE	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached meaning of acronyms)	PLANTILLA ITEM NO.	QUALIFICATIONS STANDARDS			REMARKS
					EDUCATION	EXPERIENCE	TRAINING	
GRAND TOTAL		232						
Chief Administrative Officer -Plans, directs, and coordinates all administrative service functions of the Regional Office; -Oversees financial, personnel, administrative and civil registration activities of the Regional Office;	24	1	RSSO 03 - CRASD	PSA-CADOF-94-2015	Master's Degree or Certificate in Leadership and Management from the CSC	With at least 4 years of supervisory/management experience	With at least 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Administrative Officer -Plans, directs, and coordinates all administrative service functions of the Regional Office; -Oversees financial, personnel, administrative and civil registration activities of the Regional Office;	24	1	RSSO 10 - CRASD	PSA-CADOF-105-2015	Master's Degree or Certificate in Leadership and Management from the CSC	With at least 4 years of supervisory/management experience	With at least 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Administrative Officer -Plans, directs, and coordinates all administrative service functions of the Regional Office; -Oversees financial, personnel, administrative and civil registration activities of the Regional Office;	24	1	RSSO 12 - CRASD	PSA-CADOF-107-2015	Master's Degree or Certificate in Leadership and Management from the CSC	With at least 4 years of supervisory/management experience	With at least 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Statistical Specialist -Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his area of assignment; -Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme;	24	1	RSSO 01 - ILOCOS NORTE	PSA-CSTATS-169-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Statistical Specialist -Serves as the technical head of the Statistical Operations and Coordination Division, responsible for directing, conducting and supervising the operations within his area of assignment -Supervises, coordinates and reviews the work of subordinate employees in the compiling, classifying, consolidating, analyzing, computing, verifying and checking of statistical data gathered and processed by them.	24	1	RSSO 01 - SOCD	PSA-CSTATS-93-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Chief Statistical Specialist -Plans, assigns, coordinates and recommends work programs and procedures for the processing of census/survey and administrative data in the region; -Coordinates with the government agencies and business groups in identifying required statistics in the region and assists in formulating programs and develops policies for the production of statistics and data dissemination.	24	1	RSSO 10 - SOCD	PSA-CSTATS-110-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat

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		QUALIFICATIONS STANDARDS							
SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached meaning of acronyms)	PLANTILLA ITEM NO.	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	REMARKS	
Chief Statistical Specialist -Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his area of assignment; -Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme;	24	RSSO 11 - DAVAO OCCIDENTAL	PSA-CSTATS-117-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization. Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	With at least CS Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat	
Chief Statistical Specialist -Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his area of assignment; -Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme;	24	RSSO 01 - LA UNION	PSA-CSTATS-135-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office software (e.g.) spreadsheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision	With at least CS Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat	
Chief Statistical Specialist -Coordinates and exercise control and direction over all aspects and phases of census and survey operations including preliminary processing and tabulation of data for immediate local need; -Coordinates all statistical and development activities in the region; Supervises and reviews the work of subordinates employees in compiling, classifying, consolidating, computing of statistical data gathered; and in the preparation of narrative reports to each statistical activity; Reviews, recommends for approval of the Regional Director and finalizes reports and materials like bulletins, fact sheets, articles, presentation materials and the like, for submission, presentation of publication.	24	RSSO NCR-SOCD	PSA-CSTATS-137-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office Software (e.g.) spread-sheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision.	With at least CS Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat	
Chief Statistical Specialist -Serves as the administrative and technical head of the provincial statistics office, responsible for directing, conducting and supervising the operations within his/her area of assignment; -Plans, pursuant to guidelines set and in coordination with other provincial agencies or local officials, statistical programs as may be needed to support projects of national and local application, and recommends their integration to the overall regional and national scheme.	24	RSSO NCR-NCR V	PSA-CSTATS-154-2015	Master's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses or Certificate in Leadership and Management from the CSC	With at least 5 years demonstrated ability in the statistical, technical and ICT operations, surveys in all aspects of socio-economic life, data analysis and project management and data visualization, Four (4) years of which are in position/s involving management and supervision; and has working knowledge in Office Software (e.g.) spread-sheet, word processing and presentation)	With at least 40 hours training preferably on statistical methods, tools, project management, processes and supervision and 40 hours of training in management and supervision.	With at least CS Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat	


