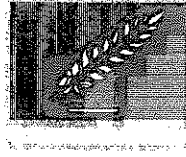




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Republic of the Philippines
Office of the Civil Registrar General
National Statistics Office
EDSA corner Times St.
West Triangle, Quezon City 1104

Reference No. 04CRD00-81

November 9, 2004

MEMORANDUM

TO : All Regional Directors
All Provincial Statistics Officers

FROM : 
: **CARMELITA N. ERICTA**
Administrator and Civil Registrar General

SUBJECT : NSO Fees to be Imposed in BREQS Transactions

The Batch Request Entry System (BREQS), is an off-line application software designed for use by NSO-authorized partners in managing applications for certifications and copy issuance of civil registry documents.

For BREQS application at the LGUs, the following fees shall be collected:

1. Php125.00 for copy issuance of birth, marriage and death certificate
2. Php160.00 for issuance of CENOMAR

Please be informed that the LGU may charge additional fees as allowed by their local ordinance.

BREQS processing for copy issuance of birth, marriage and death certificate is three days while for CENOMAR request, nine days, exclusive of delivery time.

For your guidance.

cc: Civil Registration Department
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