

MEMORANDUM

TO : All Regional Directors/Provincial Statistics Officers/Officers in Charge (OICs)

**FROM : CARMELITA N. ERICTA
Administrator and Civil Registrar General**

**SUBJECT : Inventory of Application for Marriage License (AML) Intended for the Office
of the Civil Registrar General (Copy for OCRG)**

DATE : 7 March 2006

Pursuant to Article 25 of the Family Code of the Philippines, the Application for Marriage License (AML) is a registrable document and a copy of which shall be submitted to the office of the Civil Registrar (OCRG) by the City/Municipal Civil Registrar (C/MCR).

Due to lack of space in the past to accommodate said documents, the submission of the AML intended for OCRG was suspended. Recently, several inquiries were lodged at the OCRG requesting for copies for AML invoking the provisions of The Family Code.

In this connection, you are hereby instructed to conduct an inventory on the available copies of AML intended for OCGR (Copy of OCRG) at the Local Civil Registry Offices (LCROs).

Attached is a sample copy of the inventory form to be accomplished by the concerned LCRO. Submission of this inventory form shall be addressed to the Vital Statistics Division on or before June 20, 2006.

For strict compliance.