

Republic of the Philippines  
Department of Trade and Tourism  
BUREAU OF THE CENSUS AND STATISTICS  
Manila

OFFICE OF THE CIVIL REGISTRAR GENERAL

April 6, 1973

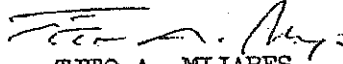
Circular No. 4  
Series of 1973

To : All Local Civil Registrars

It has been observed by this Office that many Certificate of Deaths (Mun. Form No. 103) being submitted for registrations have no medical certification as to the cause of death, while others which have medical certification does not reflect the true cause of death of the deceased. In order to improve therefore, the evaluation and analysis of the cause of death in the collection and processing of vital statistical data relative to the underlying causes of death, the following instructions are hereby issued for your compliance in pursuance of the provisions of Section 6 of the Civil Registry Law, Act No. 3753 and Circular No. 2, dated April 19, 1956 of the Office of the Civil Registrar General, which are as follows:

1. No human body shall be buried unless the proper death certificate has been presented and recorded in the office of the local civil registrar. The physician who attended the deceased or, in his default, the health officer concerned, or in default of the latter, any member of the family of the deceased or any person having knowledge of the death, shall report the same to the local health authorities who shall issue a death certificate and shall order the same to be recorded in the Office of the Local Civil Registrar. (Sec. 6 of Act No. 3753).
2. The name of such attending physician or health officer of the locality or such person, as the case may be, who gave the cause of death, should be typewritten or written legibly and then signed. No such death certificate should be submitted to this Office without fully complying with this instruction.
3. The responsibility of certifying the cause of death and foetal death devolves upon the Local Health Officer in the absence of medical attendance of the deceased. In all cases of death or foetal death, even with medical attendance, the death or foetal death certificate must be reviewed and signed, in any vacant space below the certificate, by the Health Officer before it shall be accepted for registration. (underscoring ours).
4. The City Health Officer, who is also the Local Civil Registrar, should likewise review and sign the death certificates, submitted to them for registration although, they were attended by a private physician.

To effect this requirement, all Local Civil Registrar should confer or make understanding with Health Officers concerned in his locality.

  
TITO A. MIJARES  
Director  
Civil Registrar General