REPUBLIC OF THE PHILIPPINES )

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ) S.S.

**AFFIDAVIT OF INFORMED CONSENT, WAIVER**

**AND UNDERTAKING OF COMPLIANCE**

**TO THE MINIMUM QUALIFICATION STANDARDS**

**AND REQUIREMENTS**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of legal age, single/married, Filipino, with residence and postal address at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, after having been duly sworn to in accordance with law, hereby depose and state that:

1. I voluntarily applied for a vacant position of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with Salary Grade (SG) \_\_\_ and work station at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Philippine Statistics Authority (PSA), posted on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
2. I have voluntarily and personally caused the preparation of the application letter or letter of intent and all the documents attached thereof;
3. I possess the minimum qualifications of the vacant position I applied for based on available authentic records and of my personal knowledge to be submitted to the PSA prior to the issuance of the appointments as follows:
	1. Documents for verification by PSA such as Birth Certificate and Marriage Certificate;
	2. Negative Drug Test results;
	3. Statement of Assets, Liabilities and Net Worth (SALN);
	4. Diploma; and
	5. Certificate of Employment/s (for applicants with work experience).

Moreover, I will accept any action, by the duly constituted National/Regional Office Human Resource Merit Promotion and Selection Board (N/RO-HRMPSB) and/or the National Statistician and Civil Registrar General (NSCRG), to my application and documents thereof;

1. I submit myself to the hiring processes and requirements including the schedules of interviews and submission of such documents deemed necessary imposed by the PSA through its duly constituted N/RO-HRMPSB in accordance with applicable polices by the Civil Service Commission (CSC) and existing laws, rules and regulations;
2. I voluntarily authorize, allow or permit the PSA through its NSCRG and/or the duly constituted N/RO-HRMPSB including the Secretariat thereof to undertake the following acts related to my application and documents supporting to my compliance of the minimum qualifications and requirements, to wit:
	1. Receive, open, view, read, appreciate, evaluate, deliberate the contents or entries in every document, and act or render such decision in accordance with the policies of the CSC and applicable laws, rules and regulations;
	2. Reproduce or photocopy to such number of copies, and pack or wrap and transport the same to such venue/s for evaluation purposes;
	3. Access and request from the concerned government agency/ies and/or private institutions for copy/ies of documents for purposes of verification, character and background check or investigation and due diligence;
	4. Submit reasonable copies to the CSC and concerned government agency/ies;
	5. Compile, keep, store and exercise custody ready for verification or evaluation by the CSC and authorized officials of the PSA; and
	6. Undertake such act/s analogous to the foregoing;
3. I hereby waive my right to privacy under Republic Act No. 10173 (Data Privacy Act of 2012) and pertinent laws and consequently, I will not file case/s against any official of the PSA, CSC and other government agency/ies for unintentional leak or disclosure to any party/ies or such act/s, which may constitute violation/s of my rights relative to my application and documents thereof, committed in good faith, in the discharge of their duties and functions;
4. I recognize the complete authority of the NSCRG, the appointing authority of the PSA, to reject or accept my application, and if qualified, to issue appropriate appointment in accordance with CSC policies and applicable laws, rules and regulations; and
5. This affidavit is voluntarily executed in order to attest to the truthfulness of the foregoing narration of facts and undertaking under pain of administrative, criminal and civil liabilities, and for whatever legal purpose it may serve.

**IN WITNESS WHEREOF,** I am affixing my signature this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2019 in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Affiant

**SUBSCRIBED AND SWORN TO BEFORE ME**, this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_ 2019 at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Philippines. Affiant exhibited to me his/her valid government issued Identification (ID) with number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and issued on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Doc. No. \_\_\_\_\_\_\_\_\_\_;

Page No.\_\_\_\_\_\_\_\_\_\_;

Book No.\_\_\_\_\_\_\_\_\_\_;

Series of \_\_\_\_\_\_\_\_\_\_.