

**PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS WITH TWO MAJOR TASKS IN THE FIELD OFFICE
AS OF 28 SEPTEMBER 2020**

POSITION TITLE	SG	NO. OF VACANCIES	PLACE OF ASSIGNMENT (Please see attached meaning of acronyms)	PLANTILLA ITEM NO.	QUALIFICATIONS STANDARDS				REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	
GRAND TOTAL		116							
Chief Administrative Officer -Plans, directs, and coordinates all administrative service functions of the Regional Office; -Oversees financial, personnel, administrative and civil registration activities of the Regional Office;	24	1	RSSO NCR-CRASD	PSA-CADOF-95-2015	Master's Degree or Certificate in Leadership and Management from the CSC	With at least 4 years of supervisory/management experience	With at least 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years	With at least CS Professional/ Second Level Eligibility	Preferably with at least 16 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Supervising Statistical Specialist -Assists the CSS in the general supervision of all statistical operations from data collection, processing, review and evaluation to dissemination. -Assists/Plans/Develop work programs and procedures of all statistical operations and coordinates with other Regional Line Agencies (RLAs), LGUs, Academe and Private Sectors in the implementation and monitoring of statistical activities, policies and programs at the subnational level.	22	1	RSSO CAR-SOCD	PSA-SVSTATS-163-2015	Bachelor's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	With at least 4 years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word, processing and presentation)	With at least 32 hours training preferably on statistical methods, tools, project management, processes and/or other related field	With at least CS Professional/ Second Level Eligibility	Preferably with at least 12 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
Supervising Statistical Specialist - Assists in planning, directing and coordinating all aspects and phases of census/survey operations including civil registration activities in the province; - Assesses periodically all phases of operation in the province, ensures that established field techniques and procedures in data/document collection, compilation and submission of questionnaires/documents are strictly implemented within the prescribed timetable.	22	1	RSSO CAR-BENGUET	PSA-SVSTATS-197-2015	Bachelor's Degree preferably in Statistics, Mathematics, Economics, Engineering, Computer Science, Sociology or other related courses	With at least 4 years demonstrated ability in data analysis and project management, data visualization and statistical surveys and has working knowledge in Office software (e.g. spreadsheet, word, processing and presentation)	With at least 32 hours training preferably on statistical methods, tools, project management, processes and/or other related field	With at least CS Professional/ Second Level Eligibility	Preferably with at least 12 hours of procurement trainings or member of Technical Working Group on Bids and Awards or Secretariat
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