

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS - Contract of Service Worker
PHILSYS REGISTRATION TEAM
As of 29 August 2020

Posting Period: (29 August to 07 September 2020) Extended up to 15 September 2020

NO.	POSITION TITLE	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
		TOTAL	1393								
1	Registration Officer II (Supervisor for PhilSys Registration Team) - Reports directly to the PhilSys Focal Person; - Coordinates with the PRT for directives and submission of progress reports; - Oversees the team and the operations in the registration center; - Provides exceptional customer service to all the applicants; - Overrides biometrics exception of applicants; - Approves and transmits daily captured data; - Answers to queries and complaints of clients through letters, emails, phone or walk-in concerning registration process; - Cascades official communications to the registration team; - Manages assigned registration kits; - Conducts registration training and evaluation for the registration team; - Provides necessary reports and updates requested by PSA; - Serves as a reliever in absence of Administrative Assistant III (Screener); and - Performs other tasks that may be assigned by the supervisor/s.	14	43 35 46 62 76 19 47 60 40 39 18 20 0 0 0 2	RSSO 01 Ilocos Sur La Union Pangasinan RSSO 02 Cagayan Isabela RSSO 03 Bataan Bulacan Nueva Ecija Pampanga Tarlac Zambales RSSO 04A Batangas Cavite Laguna Quezon Rizal	Bachelor's degree relevant to the job	Preferably with 1 year of relevant experience	Preferably with 4 hours of relevant training	Preferably with CS Professional Eligibility / Second Level Eligibility	Php26,494.00	Php5,298.80	

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS - Contract of Service Worker
PHILSYS REGISTRATION TEAM
As of 29 August 2020

Posting Period: (29 August to 07 September 2020) Extended up to 15 September 2020

NO.	POSITION TITLE	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
				RSSO 05							
			41	Albay							
			62	Camarines Sur							
			24	Masbate							
				RSSO 06							
			29	Antique							
			33	Capiz							
			91	Iloilo							
			117	Negros Occidental							
				RSSO 07							
			58	Bohol							
			115	Cebu							
			63	Negros Oriental							
				RSSO 08							
			80	Leyte							
				RSSO 11							
			42	Davao Del Norte							
			71	Davao Del Sur							
			37	Compostela Valley							
			16	Davao Occidental							

PHILIPPINE STATISTICS AUTHORITY
LIST OF VACANT POSITIONS - Contract of Service Worker
PHILSYS REGISTRATION TEAM
As of 29 August 2020

Posting Period: (29 August to 07 September 2020) Extended up to 15 September 2020

NO.	POSITION TITLE	COMPARABLE SALARY GRADE	NO. OF VACANCIES	PLACE OF ASSIGNMENT	QUALIFICATIONS				COMPENSATION		REMARKS
					EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	SALARY PER MONTH	(PLUS UP TO 20% PREMIUM)	
			7	RSSO BARM Tawi-Tawi							
		TOTAL	4201								
2	Registration Officer I (Data Encoder for PhilSys Registration Team) - Serves as Data Capture Operator for registration centers; - Provides exceptional customer service to all the applicants; - Captures Demographics and Biometrics data of applicants; - Provides Daily Report of number of captured applicants to Supervisor; - Keeps and manages assigned registration kits; - Performs basic troubleshooting and reports technical issues to Supervisor; - Maintains the defined operating standards as mandated by the PSA and ensures compliance to approved processes; and - Perform other tasks that may be assigned by the Supervisor.	10		NCR NCR I NCR IV RSSO 01 Ilocos Sur La Union Pangasinan RSSO 02 Cagayan Isabela RSSO 03 Bataan Bulacan Nueva Ecija Pampanga Tarlac Zambales	Bachelor's degree relevant to the job	None Required	None Required	Preferably with CS Professional / Second Level Eligibility	Php18,718.00	Php3,743.60	